



FEES POLICY 2024-2025

Updated Jan 18, 2024
Fees Policy subject to approval by the Ministry of Education

Beacon Private School FEES POLICY

ACCEPTANCE OF THE FEES POLICY TERMS AND CONDITIONS

Indication of acceptance of the fees policy on the application form indicates that this policy has been read, and all terms and conditions are accepted.

ADMISSION FEES

All fees are for each individual child.

Application and Reservation Fee – An application fee of BD 30, which is a one-time, non-refundable cost, must be paid to initiate the assessment process. Once a place is offered, families have five (5) working days to secure the learner's spot by making a reservation payment of BD 150. Failure to receive the reservation fee within five (5) working days will result in the place not being held.

TUITION FEES – ACADEMIC YEAR 2024/2025

Grade Level	Re-enrolment paid by 20 – 31 Mar 2024	1 st instalment paid by 20 – 30 Jun 2024	2 nd instalment paid by 20 – 31 Sept 2024	3 rd instalment paid by 20 – 31 Nov 2024	4 th instalment paid by 20 – 31 Jan 2025	Annual Tuition Fees
Pre-Nursery	BD 300	BD 450	BD 750	BD 750		BD 2,250
Nursery	BD 300	BD 450	BD 750	BD 750	BD 950	BD 3,200
KG1 – KG2	BD 300	BD 450	BD 1,000	BD 1,405	BD 500	BD 3,700
Grade 1 – 2	BD 300	BD 450	BD 1,000	BD 1,405	BD 1,075	BD 4,275
Grade 3 – 4	BD 300	BD 450	BD 1,000	BD 1,405	BD 1,475	BD 4,675
Grade 5 – 6	BD 300	BD 450	BD 1,000	BD 1,405	BD 1,875	BD 5,075
Grade 7 – 8	BD 300	BD 450	BD 1,000	BD 1,950	BD 1,860	BD 5,560
Grade 9 – 10	BD 300	BD 450	BD 1,000	BD 1,950	BD 2,425	BD 6,125
Grade 11 – 12	BD 300	BD 450	BD 1,000	BD 1,950	BD 2,850	BD 6,550

The tuition fees are invoiced as four (4) installments to be paid as per the dates above. Other arrangements, such as monthly installments, can be agreed with the school management.

A 10% tuition fee discount is available for the tuition fees of the second sibling and 15% discount applicable to the third sibling enrolled in Beacon Private School.

A 3% tuition fee discount is available for payment of the full year's fees in a single payment by June 30, 2024. This discount is only applicable for learners who join the school before January of the same school year.

* Afterhours service is available for Pre-Nursery, Nursery and KG1 learners from 12:45 to 14:20 on Sunday, Monday, Wednesday, and Thursday. There will be no afterhours service on Tuesdays, as it is a short day for all learners. This service will be charged on a daily basis and will be invoiced at the end of the term.

PAYMENT SCHEDULE

The schedule below applies for learners joining and attending Beacon Private School from September 2024 to June 2025.

Installment	Date of Issue	Deadline
First Installment	20 Mar 2024	31 Mar 2024
Second Installment	20 Jun 2024	30 Jun 2024
Third Installment	20 Nov 2024	30 Nov 2024
Fourth Installment	20 Jan 2025	31 Jan 2025

Learning materials (textbooks, instructional material, art supplies, workbooks, and notebooks) will be provided at the school. The cost for these materials is to be paid in the first installment.

- Nursery to KG2: BD 100
- Grades 1 to 5: BD 135
- Grade 6 to 10: BD 150
- Grades 11 to 12: BD 250

BPS offers a dedicated learning support program for children requiring additional academic support throughout the year. The structure of this program has been broken down into three levels. The school reserves the right to evaluate and determine which level each child corresponds with. This is communicated by the learning support department.

The applicable fees are as follows:

- Level I: BD 55 per month
- Level II: BD 140 per month
- Level III: BD 190 per month

RE-ENROLLMENT DEPOSIT

The re-enrollment period for learners who will join the school in the coming school year is notified to parents by the school at the beginning of February. A deposit of BD 300 for each learner is due before March of each year to secure a seat for the child in the subsequent academic year. This fee is deducted from the first tuition fee of the following course. In the case of non-payment within the published time frame, the learners' place will not be reserved.

PAYMENT OPTIONS

Fees may be paid by:

- Direct bank deposit*
- Bank transfer*
- Credit card
- Direct payment through Open Apply (preferred method)
- Benefit Pay

*For bank transfers and direct bank deposits, a copy of the deposit slip or bank transfer should be sent to the finance office of sent by email to: accounts@beacon.edu.bh with the invoice no. and name of learner.

Bank Transfer Details

Beneficiary: Beacon Private School S.P.C

Bank: Khaleeji Commercial Bank
A/C No.: 0100084083001
IBAN: BH48KHCB00100084083001

REFUND POLICY

Registration fee and application fees and non-refundable and non-transferrable. Tuition fees are only refundable in exceptional cases upon discretion and approval from the school management.

- All tuition fees are billed in advance. They should be settled as per the fee schedule published by the school and must be paid before the due date.
- Although the school accepts cheques from employers, parents are responsible for prompt payment of all school fees as indicated on the Invoice and it is the responsibility of individual parents to follow the schedules. Parents must bear in mind that the school will not be involved in the collection of the tuition fees from companies, it is the parents' responsibility to pay the school all the prescribed fees, as per the due dates.
- If a family would like to communicate the withdrawal of a learner from BPS, this must be done in writing to admissions@beacon.edu.bh at least a week before the start of the next term, otherwise term fees are applicable.
- The refund of any fee is studied case by case, but the general policy is that the tuition fee is non-refundable if the learner has attended any classes in the corresponding term. Reports and transfer certificates will not be released until all outstanding fees have been settled.
- BPS fees are reviewed annually and are subject to changes. The school will endeavor to give one term's notice of any changes to the fees.
- If a learner leaves the school temporarily (subject to school management approval), fees covering the withdrawal period must be paid.
- Learners who have overdue fees will be refused entry to the school premises and suspended from attending classes and/ or using School facilities. This includes the right for the school to remove the learner's name from the enrolment register and refuse the issuance of transfer certificates.
- Parents who pay by bank transfer are requested to quote the invoice number and learner name as transaction reference and submit a receipt of this transaction to the accounts department either by hand or via email (accounts@beacon.edu.bh).

The finance and administrations team will be pleased to answer all questions related to the Fees Policy. For inquiries, please send an email to accounts@beacon.edu.bh.

