



## FEES POLICY 2024 – 2025

Updated Feb 6, 2024

FEES POLICY

**ACCEPTANCE OF THE FEES POLICY TERMS AND CONDITIONS**

Indication of acceptance of the fees policy on the application form indicates that this policy has been read, and all terms and conditions are accepted.

**ADMISSION FEES**

**Application and Reservation Fee** – An application fee of BD 30, which is a one-time, non-refundable cost, must be paid to initiate the assessment process. Once a place is offered, families have five (5) working days to secure the learner’s spot by making a reservation payment of BD 150. Failure to receive the reservation fee within five (5) working days will result in the place not being held.

**TUITION FEES – ACADEMIC YEAR 2024/2025**

Pre-Nursery – Nursery			
Fee Installment	Settlement Period	Tuition Fees Installments (BD)	
Re-Enrollment Fee	10 – 31 Mar 2024	300	
First Installment	10 – 30 Jun 2024	450	
Second Installment	10 – 31 Sept 2024	750	
Third Installment	10 – 31 Nov 2024	750	
Fourth Installment	10 – 31 Jan 2025	Pre-Nursery	-
		Nursery	950

KG – Grade 12			
Fee Installment	Settlement Period	Tuition Fees Installments (BD)	
Re-Enrollment Fee	10 – 31 Mar 2024	300	
First Installment	10 – 30 Jun 2024	450	
Second Installment	10 – 31 Sept 2024	1000	
Third Installment	10 – 31 Nov 2024	KG1 – Grade 6	1450
		Grade 7 – 12	1950
Fourth Installment	10 – 31 Jan 2025	KG1 – KG2	500
		Grade 1 – 2	1075
		Grade 3 – 4	1475
		Grade 5 – 6	1875
		Grade 7 – 8	1860
		Grade 9 – 10	2425
		Grade 11 – 12	2850

The tuition fees are invoiced as four (4) installments to be paid as per the dates above. Other arrangements, such as monthly installments, can be agreed with the school management.

A 10% tuition fee discount is available for the tuition fees of the second sibling and 15% discount applicable to the third sibling enrolled in Beacon Private School.

A 3% tuition fee discount is available for payment of the full year’s fees in a single payment by June 30, 2024. This discount is only applicable for learners who join the school before January of the same school year.

\* Afterhours service is available for Pre-Nursery to KG2 learners from 12:50 to 14:35 on Sunday, Monday, Wednesday, and Thursday. There is no afterhours service on Tuesdays, as it is a short day for all learners. This service will be charged on a daily basis and will be invoiced at the end of the term.

## PAYMENT SCHEDULE

The schedule below applies for learners joining and attending Beacon Private School from September 2024 to June 2025.

Installment	Date of Issue	Deadline
Re-Enrollment Fee	10 Mar 2024	31 Mar 2024
First Installment	10 Jun 2024	30 Jun 2024
Second Installment	10 Sept 2024	31 Sept 2024
Third Installment	10 Nov 2024	31 Nov 2024
Fourth Installment	10 Jan 2025	31 Jan 2025

Learning materials will be provided at the school. The cost for these materials is to be paid in the first installment.

Nursery to KG2	BD 100
Grades 1 to 5	BD 135
Grade 6 to 10	BD 150
Grades 11 to 12	BD 250

## RE-ENROLLMENT DEPOSIT

The re-enrollment period for learners who will join the school in the coming school year is notified to parents by the school in February. A deposit of BD 300 for each learner is due before March of each year to secure a seat for the child in the subsequent academic year. In the case of non-payment within the published time frame, the learner's place will not be reserved.

## PAYMENT OPTIONS

Fees may be paid through the following methods:

Direct bank deposit*	Credit card	Direct payment through Open Apply (preferred method)
Bank transfer*	Benefit Pay	

### Bank Transfer Details

Beneficiary: Beacon Private School S.P.C  
 Bank: Khaleeji Commercial Bank  
 A/C No.: 0100084083001  
 IBAN: BH48KHCB00100084083001

\*For bank transfers and direct bank deposits, a copy of the deposit slip or bank transfer should be sent to the finance office of sent by email to: [accounts@beacon.edu.bh](mailto:accounts@beacon.edu.bh) with the invoice no. and name of learner.

## REFUND POLICY

Registration fees and application fees are non-refundable and non-transferrable. Tuition fees are only refundable in exceptional cases upon discretion and approval from the school management.

- All tuition fees are billed in advance. They should be settled as per the fee schedule published by the school and must be paid before the due date.
- Although the school accepts cheques from employers, parents are responsible for prompt payment of all school fees as indicated on the Invoice and it is the responsibility of individual parents to follow the schedules. Parents must bear in mind that the school will not be involved in the collection of the tuition fees from companies, it is the parents' responsibility to pay the school all the prescribed fees, as per the due dates.
- If a family would like to communicate the withdrawal of a learner from BPS, this must be done in writing to [admissions@beacon.edu.bh](mailto:admissions@beacon.edu.bh) at least a week before the start of the next term, otherwise term fees are applicable.
- BPS fees are reviewed annually and are subject to changes. The school will endeavor to give one term's notice of any changes to the fees.
- If a learner leaves the school temporarily (subject to school management approval), fees covering the withdrawal period must be paid.
- Learners who have overdue fees will be refused entry to the school premises and suspended from attending classes and/ or using School facilities. This includes the right for the school to remove the learner's name from the enrolment register and refuse the issuance of transfer certificates.

The finance and administrations team will be pleased to answer all questions related to the Fees Policy. For inquiries, please send an email to [accounts@beacon.edu.bh](mailto:accounts@beacon.edu.bh).